

Louisiana Fire & Emergency Training Academy Commission Meeting Minutes

Date: August 28, 2025

Time: 10:00 AM

Location: FETA 6868 Nicholson Drive, Baton Rouge, LA, 70820

1. Call to Order/Roll Call: 10:05 AM

<u>COMMISSION MEMBER</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>REMOTE</u>
Bryan Adams	✓		
Brandon Davis		✓	
Russell Di Salvo		✓	
Stephen Guidroz	✓		
Ken Himel		✓	
Michael Kimble		✓	
Matt Lee		✓	
Chad Major	✓		
Cassidy Martin	✓		
Bobby Moore	✓		
Louis Romero	✓		

2. Meeting Prayer and Pledge

3. Minutes: The minutes from the July 30, 2025, meeting were approved.

Chairman Major introduced Doug Thompson as the Executive Director of the Louisiana Firefighters Foundation. Mr. Thompson discussed the initiatives of the foundation.

4. Administrative Report:

- a. **Superintendent:** Tracey Normand gave the report. Chief Normand reported on efforts to move the department forward, emphasizing the importance of maintaining strong communication.
- b. **Pine Country:** Dustin Kleinpeter gave the report. Pine Country has been very productive in getting some industrial clients up there. There are plans to have three different industrial plants come out and do training. Several props are being refurbished to meet training needs, alongside facility repairs. They have delivered 53 classes total with 634 students. These classes included: Rope Rescue Awareness, 305 All-hazards class, Inspector I and II, Officer II, Live Fire Instructor In-Charge, and multiple NFA Two-Day Courses. Instructors at Pine Country are undergoing instructor development currently.

- c. **Baton Rouge/ Southern Region:** Dustin Kleinpeter gave the report. In the Southern region, there were 68 classes with 870 students. FETA had an Officer IV class, a Fire Investigator, and Officer I. There was an Officer II class in Opelousas as well. Recruitment of additional WAE employees is underway for the Southern Region. The props continue to be deployed statewide.
- d. **Recruit Academy:** Dustin Kleinpeter gave the report. Class 189 has 32 students currently in EMT training. Ride-alongs are scheduled for next week, followed by two additional EMT weeks before transitioning to the firefighting portion.
- e. **Technical Training:** Dustin Kleinpeter gave the report. Chief Kleinpeter reported that multiple courses were delivered. Courses delivered in July included Rope Rescue Awareness and Operations course for Harvey Marrero, Industrial Confined Space Rescue Refresher for Honeywell, Hazmat Tech Skills Evaluation at JESTC, and Instructor Validation for LATF1 USAR Team.
- f. **EMS Training:** Blance Bankston gave the Report. In Chief Bankston's absence, the staff ensured smooth operations. Completed training included: Paramedic Refresher, Iberville Fire EMR and EMRR, WR Grace for multiple EMRRs, Georgia Pacific for EMR and EMRR, Summer EMT completed with several students already tested and passing the National Registry, and ExxonMobil BRPO EMR Class. August is expected to be busy with EMT and EMR/EMRR courses.
- g. **Industrial Training:** Thomas Stone gave the report. July had 9 classes with 142 students. No live fire classes were conducted. There were two 16-hour Industrial Fire Brigade Leadership Classes given as well as Five-8-hour Hazardous Materials Technician Refreshers and Two 8-hour "New Vehicle Design Awareness" (EV) Classes for 22 Shell Geismer students. Industrial Staff attended three off-site industrial meetings and two on campus.
- h. **Certification and Testing:** Dustin Kleinpeter gave the report. For July, FETA has 10,749 active users in Acadis, which is 105% of the original projected users. Two Skills Evaluator Workshops were completed in July. There are five additional workshops scheduled for August and September. 241 Certification Skills Evaluators (CSEs) have completed training. 584 Local Agency Managed programs are currently in the system. 60 Examination sessions were conducted in July. Chief Kleinpeter also reported that the Pro-Board Accreditation application is under review.
- i. **Financial Report:** Katie Elliott gave the report.

Total Revenue for June: \$255,254.01

 - Municipal Income: \$12,810.00 | Fiscal Year-to-Date: \$12,810.00
 - Certification Income: \$9,980.00 | Fiscal Year-to-Date: \$9,980.00
 - Industrial Income: \$232,464.01 | Fiscal Year-to-Date: \$232,464.01

Total Fiscal Year Income: \$255,254.01

5. **Commission Chairman Report:** The commission chairman provided an update on the Second Alarm Project, which is focused on firefighter mental health. Efforts are underway to establish a program in Louisiana.

6. **Old Business:** No report.

7. **New Business:** Governor Appointee Chief Robert 'Bobby' Moore was introduced to the commission.
8. **Next Meeting:** September 25, 2025, at 10:00 AM - FETA Baton Rouge
9. **Adjournment:** A motion to adjourn was made and passed without opposition at 11:05 AM.

Approved on: 9-25-25

Signature: 